



## **IONE S. BROWN SCHOLARSHIP APPLICATION CHECKLIST**

**(Please detach and keep this until completely checked off)**

- Pull up application (from church website) and save it to your computer
- Read application instructions fully
- Complete fillable application and save to your computer
- Attach picture
- Submit recommendations
- Submit transcript and acceptance letter
- Submit personal statement
- Submit completed application by 4/13/2025

If awarded a scholarship:

- Submit class schedule or letter of verification/enrollment to scholarship chairperson  
**(BEFORE 1/31/2026):**

Ione S. Brown Memorial Scholarship Fund  
Second Baptist Church  
1717 Benson Ave  
Evanston IL 60201  
C/o Audrey L. Epps, Scholarship Chairperson  
**OR**  
ISB@secondbaptistevanston.org

**\*\*KEEP THIS SHEET FOR YOUR RECORDS\*\***

# IONE S. BROWN SCHOLARSHIP APPLICATION

Second Baptist Church  
1717 Benson Avenue  
Evanston, Illinois 60201

Reverend Dr. Michael C. R. Nabors, Pastor

**BEFORE COMPLETING, PLEASE READ THIS APPLICATION IN ITS ENTIRETY!**

Please mark (X) for one of the following categories:

- First-time applicant (never applied for the Ione S. Brown Scholarship)
- Continuing applicant (have applied and received the Ione S. Brown Scholarship)
- Professional Christian Service Scholarship applicant (2<sup>nd</sup> Year, or above, Seminarians Only)

1. Applicants requesting financial aid should direct all applications and questions to:

Ione S. Brown Memorial Scholarship Fund  
Second Baptist Church  
1717 Benson Avenue  
Evanston, Illinois 60201  
Telephone: 847-869-6955  
c/o Audrey L. Epps, Scholarship Chairperson

**OR**

[ISB@secondbaptistevanston.org](mailto:ISB@secondbaptistevanston.org)

2. A complete application must include all of the following:

- A. An official transcript (copies not accepted) **REQUIRED**
- B. Letters of recommendation (as required) **REQUIRED**
- C. A typed or legibly handwritten one-page personal statement **REQUIRED**
- D. A recent **individual** photograph (**no group pictures**) **REQUIRED**

3. Applications must be **typed or printed** neatly.

**Incomplete applications will NOT be considered for financial assistance.**

(Please make a copy of your application for your own files.)

The deadline for submitting applications is **Sunday, April 13, 2025 by 12:30 p.m.**

# PLEASE READ THE FOLLOWING BEFORE COMPLETING THE APPLICATION!!!

Ione S. Brown Memorial Scholarship Fund  
Guidelines  
Revised February 2025

## I. Eligibility

- A. All scholarship applicants must be **members** of Second Baptist Church and a regular participant in an organization, youth activity or worship services at Second Baptist Church.
- B. Persons who have forfeited their scholarship award in the previous year are ineligible from applying during the current year.
- C. Persons are only eligible to receive a scholarship award a total of four (4) times.
- D. Applicants may apply for a scholarship in one of the three (3) following categories:
  1. A high school graduating senior who has been accepted for admission (**as a full-time student**) to a college, university, community or technical/vocational college:
    - a. Must have a cumulative 2.0 GPA (on a 4.0 scale)
    - b. Submit the following information:
      - A completed application
      - Three letters of recommendation (see section E. on page 3 for explanation)
      - Official school transcripts
      - Recent **individual** photograph (**no group pictures**)
  2. A full-time undergraduate college student in good standing:
    - a. Must maintain a cumulative 2.5 GPA (on a 4.0 scale)
    - b. Submit the following information:
      - A completed application
      - Required letter(s) of recommendation (see section E. on page 3 for explanation)
      - Official school transcripts
      - Recent **individual** photograph (**no group pictures**)
  3. A seminary student pursuing a degree as a Christian Service Professional. First year seminarians will not be considered.
    - a. Must have a minimum cumulative 2.5 GPA and agree to other specifically prescribed guidelines.

- b. Submit the following information: (see page 5 for requirements)
  - A completed application
  - Three letters of recommendation (see section E. on page 3 for explanation)
  - Official school transcripts
  - Recent **individual** photograph (**no group pictures**)
- c. An interview may be required as a part of the selection process.

E. Letters of Recommendation

All letters of recommendation must be from an **independent third party** (i.e., non-relative) inclusive of their name, job title (for #2 and #3), and day or evening phone number.

**PLEASE NOTE:**

- **First time applicants are required to submit three (3) letters of recommendation.**
- **Continuing applicants are required to submit one (1) letter of recommendation from a current teacher, counselor, dean or other school professional staff.**

1. At least one letter of recommendation must show evidence of continuous attendance, participation, and/or involvement at Second Baptist Church.
2. At least one letter should be from a current teacher, counselor, dean, or other school professional staff.
3. The third letter may be from either of the sources named above, or from a legitimate place of community service, extra-curricular activity and/or employment.

F. Application Materials

1. A completed application may **ONLY** be submitted via the following:
  - Hand delivered to Scholarship Chairperson
  - Hand delivered to Ladies Auxiliary church mailbox
  - Sent via U.S. Post Office. (**Faxed copies WILL NOT be accepted.**)
  - E-mailed to [ISB@secondbaptistevanston.org](mailto:ISB@secondbaptistevanston.org)
2. Transcripts and letters of recommendation may be sent directly from the school to Second Baptist Church at the address listed above, attn: Scholarship Chairperson. (See EXHIBIT A for an example of a transcript.) However, it is the **applicant's responsibility** to ensure receipt **BEFORE** the deadline.
3. Recent **individual** photograph (**no group pictures**)

## II. Scholarship Award Distribution

### A. Required Documentation

1. Student must submit either class schedule or a letter of verification/enrollment from the Registrar's Office for the upcoming semester/quarter.

### III. Award Deadline

1. Documentation (as described in Section A above) must either be submitted to the Scholarship Chairperson, post-marked to the address listed above or e-mailed to ISB@secondbaptistevanston.org no later than January 31, 2026.
2. Awards not claimed by January 31, 2026, **will be forfeited.**

**APPLICATIONS MUST BE SUBMITTED EITHER BEFORE OR ON THE DEADLINE DATE AND TIME. APPLICATIONS AND/OR ADDITIONAL INFORMATION SUBMITTED SUBSEQUENT TO THE DEADLINE WILL NOT BE CONSIDERED!!!**

## III. Financial Awards

### A. Scholarships

1. Scholarships are awarded annually from the Ione S. Brown Memorial Scholarship Fund. Decisions made by the Scholarship Committee are final and confidential.
2. An amount will be set aside yearly for seminarians who meet all requirements.

## IV. Presentation Awards

- A. Scholarship recipients will be announced publicly at the Unity Tea. The actual monetary award will be issued upon receipt of required documentation outlined in Section II above.

## V. Scholarship Selection Committee

The following committee will review applications and select the recipients of the Ione S. Brown Scholarship.

Sandra L. Blanchard  
C. Louise Brown  
Audrey L. Epps

Dorothy Headd  
Deloris G. Watson

## Professional Christian Service Scholarship

(NOTE: This award is for seminary students only. If you are not applying for this award, please be sure to remove this page from your application packet upon submission.)

1. Scholarship applicants must be **active members** of Second Baptist Church.
2. The applicant must have demonstrated leadership of service in a ministry at Second Baptist Church.
3. This applicant must be enrolled as a seminary student pursuing a degree as a Christian Service Professional. First year seminarians will not be considered.
4. A written statement must be submitted by the applicant that identifies ways in which he/she serves in a meaningful leadership role while still enrolled at a seminary. This service to Second Baptist Church will consist of developing, organizing, and directing a project, mutually agreed upon by a committee of one representative each from the pastoral staff, the diaconate, and the laity of the church.

When applicable and appropriate, permission may be granted for the student to use information from the project as a class paper or project at the seminary. (Permission must be granted by the senior pastor and the advising committee.)

5. Persons are only eligible to receive a scholarship award a total of four (4) times.

1. Name: \_\_\_\_\_  
Birth Date \_\_\_\_\_ Student ID# (If applicable) \_\_\_\_\_

2. Present Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_

3. Name of Parent/Guardian: \_\_\_\_\_  
4. Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Home: \_\_\_\_\_ Work: \_\_\_\_\_

5. When did you join Second Baptist Church? \_\_\_\_\_

Baptism     Letter     Christian Experience

6. Name and Address of College, University, or Technical/Vocational School you plan to attend or are currently attending:

\_\_\_\_\_  
\_\_\_\_\_

**7. (For High School students)**

Have you been accepted? (If yes, attach a copy of your Letter of Acceptance)

Yes     No

Intended major/minor: \_\_\_\_\_

**(For College students)**

Classification:     Freshman     Sophomore     Junior     Senior

Major: \_\_\_\_\_

Number of projected credit hours for upcoming year \_\_\_\_\_

Number of credit hours earned \_\_\_\_\_

8. What are your projected expenses for the 2025-2026 school year?

Tuition & Fees: \_\_\_\_\_ Books & Supplies: \_\_\_\_\_

Room: \_\_\_\_\_ Transportation: \_\_\_\_\_

Board: \_\_\_\_\_ Clothing: \_\_\_\_\_

Personal: \_\_\_\_\_ Other: \_\_\_\_\_

**Total \$** \_\_\_\_\_

9. Estimate how much you expect to receive from each of the following: **(Please be sure that the “Total” from question #8 equals the “Total” from question #9)**

Parents: \_\_\_\_\_ Student Savings: \_\_\_\_\_

Work Study: \_\_\_\_\_ Other Scholarships: \_\_\_\_\_

Student Loan: \_\_\_\_\_ Social Security: \_\_\_\_\_

Undetermined/Unknown: \_\_\_\_\_

**Total \$** \_\_\_\_\_

10. Is there other information crucial to assessing your need for financial assistance?

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11. How many school age children are in your family (including yourself)? \_\_\_\_\_

12. How many students are currently enrolled in college (including yourself)? \_\_\_\_\_

13. List your extra-curricular activities: include church, work, school, community (leadership positions, if any).

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14. List any awards that you have received.

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**15. (Former Scholarship recipients only)**

What year(s) were you an Ione S. Brown / Professional Christian Service Award scholarship recipient? 20\_\_\_\_\_

16. In the spaces below, please provide names, address and telephone numbers of the three people from whom you have received letters of recommendation.

- **(First time applicants are required to submit three letters of recommendation.)**
- **(Returning applicants are only required to submit one letter of recommendation.)**

A. \_\_\_\_\_  
Name Position

\_\_\_\_\_  
Address/City/State/Zip Phone #

B. \_\_\_\_\_  
Name Position

\_\_\_\_\_  
Address/City/State/Zip Phone #

C. \_\_\_\_\_  
Name Position

\_\_\_\_\_  
Address/City/State/Zip Phone #

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **PERSONAL STATEMENT**

**Please TYPE a personal statement concerning your background, your vocational plans for the future (as you see them now) and other things that may be important to judging this application. Please attach your typed statement to the application (in the section provided). Statement should be no longer than ONE PAGE in length.**

EXHIBIT A

**HOWARD UNIVERSITY**  
Office of Enrollment Management  
Washington, D.C.



Date Issued: EXTL  
Page: 1

No: \_\_\_\_\_  
of: \_\_\_\_\_  
To: Audrey Epps  
Scholarship Chairperson  
Second Baptist Church  
1717 Benson Ave  
Evanston, IL 60202  
Level: Undergraduate

SUBJ	NO.	C	COURSE TITLE	CRED	GRD	PTS	R
Institution Information continued:							
MUSC	000	M	Introduction to Music	3.00		12.00	
PHED	753	M	Elementary Judo	1.00		4.00	
PHED	753	M	Elementary Judo	2.00		12.00	
PSYC	063	M	Res Methods & Statistics I	3.00		9.00	
PSYC	125	M	General Social Psychology	3.00		9.00	
SOCI	001	M	Introduction to Sociology	3.00		9.00	
				Ehrs: 17.00	GPA-Hrs: 17.00	qPts: 54.00	GPA:
Good Standing							

Spring 2004							
College of Arts & Sciences							
Psychology							
Continuing							
ANTH	110	M	Intro to Cult Anthropology	3.00		9.00	
HIST	141	M	History of the Caribbean	3.00		9.00	
PSYC	064	M	Res Methods & Statistics II	4.00		0.00	
PSYC	116	M	Res Methods & Stat II Lab	0.00		0.00	
PSYC	010	M	Introduction to Psychology	3.00		12.00	
THSV	010	M	Introduction to Theatre	3.00		12.00	
				Ehrs: 12.00	GPA-Hrs: 12.00	qPts: 42.00	GPA:
Good Standing							

Fall 2004							
College of Arts & Sciences							
Psychology							
Continuing							
COMC	101	M	Prin of Speech	3.00		9.00	
HHPL	021	M	Badminton	1.00		3.00	
JOUR	206	M	Introduction to Advertising	3.00		6.00	
PHIL	051	M	Principles of Reasoning	3.00		9.00	
PSYC	064	M	Res Methods & Statistics II	4.00		8.00	
PSYC	110	M	Brain & Behavior	3.00		9.00	
				Ehrs: 17.00	GPA-Hrs: 17.00	qPts: 44.00	GPA:
Good Standing							

IN PROGRESS WORK  
Spring 2005  
COMP 001 M Life Sciences Lec  
\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*  
\*\*\*\*\* CONTINUED ON PAGE 2 \*\*\*\*\*



THIS TRANSCRIPT HAS A BLUE AND RED BACKGROUND ON WHITE PAPER. THIS TRANSCRIPT CONTAINS VOID PANTOGRAPH, CHEMICAL PROTECTION, MICROPRINT BORDER, GENUINE WATERMARK, AND VISIBLE FIBERS.